**AP/AR reports**

**AR reports:**

We have 3 types of reports

1. Platform-aging

2. PA-aging

3. NJ-aging

Copy all the files into the "old files" folder and rename them with today's date.

Clear the data from the second tab and paste last month's data.

Run the Platform script first. Then, for PA and NJ, execute the script for PA and NJ, with the output for PA first and NJ second**.**

We need to manually paste the data after removing the old data. Each report contains two tables. The first tab includes the overall data, while the second tab is summarized into three boxes.

The first box shows Age, RemAmount, and CalDate for today's data.

The second box displays Age, RemAmount, and CalDate for last week's data. The third box presents Age, today's RemAmount, last week's RemAmount, and the variance, which is the difference between today's RemAmount and last week's RemAmount.

The fourth box contains the sum of RemAmount greater than 30 days for both today and last week. It also includes the overall RemAmount for today and last week, divided by the sum of RemAmount greater than 30 days.

**Platform-aging Report: The other two report screenshots are similar to the ones shown below**

**1.aging-summary-Platform**

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**2.aging-Platform:**

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**Platform-aging Report SQL Outputs** :A screenshot of a computer

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**Final report to be sent**:A screenshot of a computer

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**When the user accesses the report default page: AR Report**

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**AP report:**

We have 6 types of tabs AP report

1. Data-Overall data

2. AP Summary

3. AP-US

4.AP-Canada

5.AP- Platform

6. AP-Southwest

Copy all the files into the "old files" folder and rename them with today's date.

**Data-Overall data:**

We have to run above US,Canada,Platform,South scripts manually in ssms and paste over all data in this tab

**AP Summary:**

The first box displays Age, RemAmount, and CalDate for today's data.

The Second box shows Age, today's RemAmount, last week's RemAmount, and the variance, which is the difference between today's and last week's RemAmount.

The third box includes the sum of RemAmount greater than 30 days for both today and last week, as well as the overall RemAmount for today and last week, divided by the sum of RemAmount greater than 30 days.

In this first box displays RemAmount is euqals to **Data-Overall data** RemAmount.

We remove null values by replacing them with highfun.

**AP-US, AP-Canada, AP- Platform:**

Over all data in this tab

**AP-Southwest :**

Every week, we receive an Excel file from the user, which we add as a table. We then manually run the script and paste the data into the AP-Southwest tab.

**AP-US, AP-Canada, AP- Platform, AP-Southwest:**

We have a column with values greater than 90, and we are applying a formula to the data in the spreadsheet.

**Required: We need the invoice data from Selene Mata for the AP-Southwest report. The user will be sending it to us every Friday.**

1. **Data-Overall data:**

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1. **AP Summary:**

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1. **AP-US:**A screenshot of a computer

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**4.AP-Canada:**

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**5.AP- Platform :**

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**6. AP-Southwest:**

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**AP Report SQL Outputs** :

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**The process for adding a table to the AP-Southwest report**

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Replace the existing [dbo].[ap\_sw] table with the current day's date and recreate the [dbo].[ap\_sw] table with same name.

Database-tasks-Import data-Datasource=msexcel (version 97-2003)

Destination-SQL server Native Client 11.0 (Adhoc)

Destination table name as ap\_sw

**Locations of the code and Excel reports:A screenshot of a computer

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**Final report to be sent :**

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**When the user accesses the report default page: AP Report**

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